

# Michaelston-y-Fedw Community Council

Clerk: Lawrence Russell, The Farmhouse, Home Farm, Cefn Mably, Cardiff CF3 6LP  
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## Minutes of the meeting held at Michaelston-y-Fedw Village Hall Wednesday 4<sup>th</sup> May 2016

### Members Present:

Councillor Mr G. Davies  
Councillor Mr G. Morgan  
Councillor Dr C. Rowlands  
Councillor Mr C. Walford  
Councillor Mr L. Meringolo  
Councillor Mr V. Davies  
Councillor Mrs A. Huckle

### Ward Councillors Present:

Councillor Mr R. White  
Councillor Mr T. Suller

**Apologies for absence:** None

### 2016 Annual General Meeting

#### Election of Officers for 2016-17

- **Chair:** Councillor C. Rowlands was elected unopposed
- **Vice Chair:** Councillor G. Davies was elected unopposed
- **Planning Sub-Committee:** It was agreed that any three councillors can form a quorum for decisions on planning applications.

**Agreement of Council Budget:** The meeting formally agreed the 2016-17 budget.

**Code of Conduct:** The meeting formally adopted the Model Code of Conduct

**Standing Orders:** The meeting formally adopted the Model Standing Orders.

**Financial Regulations:** The meeting formally adopted the Model Financial Regulations.

[Note: The Model Financial Regulations have subsequently been withdrawn by One Voice Wales. They will need to be re-adopted when the updated version becomes available.]

### May 2016 Monthly Meeting

#### 05/16/01 – Minutes of the previous meeting

The minutes of the meeting held on the 6<sup>th</sup> April 2016 were proposed as correct by Councillor Walford and seconded by Councillor Rowlands.

#### 05/16/02 – Matters arising

- Additional price quotations are still awaited for strengthening the grass areas of the Village Hall car park. The lease of the Village Hall appears to have been resolved with Newport Council so the work can now go ahead once the price quotations have been evaluated.
- Grow Wild – Councillors Walford and Rowlands have added topsoil and sown the wild flower seeds on the new flower bed.

#### 05/16/03 – Police matters

- The monthly police report for May was circulated at the meeting. The detection rate in this ward last month was 6.3%. There has been a decrease in crime of 13.5% in the ward; no incidents were reported in Michaelston-y-Fedw.

#### **05/16/04 – Planning**

- No planning applications have been received this month.
- A training course on how to respond effectively to planning applications will be held on 16<sup>th</sup> May in Newport. Councillor G. Morgan will attend if he is available. The Community Council will pay for his attendance on the course.

#### **05/16/05 – Roads, Hedges, Verges & Bridges**

- Water running down Began Road hill remains a problem. Councillor Meringolo has spoken again to the proprietors of Cefn Mably Farm Park who have promised to resolve this when their house building is complete.
- Councillor V. Davies will contact Newport Council regarding the clearing of the bridle-path that runs Eastwards towards Pen-y-Groes Fach.

#### **05/16/06 – Correspondence**

- A request was received from the Village Hall Committee for a donation towards the cost of the Queen's 90<sup>th</sup> Birthday celebrations. Councillors agreed to pay the £500 already allocated in the budget.
- A Freedom Of Information Request was received asking how much the council planned to spend on the Queen's Birthday celebrations. This has been answered.

#### **05/16/07 – Finance**

- On-line access to the NatWest bank account has now been set up.
- Accounts for 2015-16 have been sent for audit.
- The first 2016-17 precept payment of £1,222 has been received from Newport Council. The Clerk has requested that the concurrent payment should also be made.
- A laptop computer and internet security software have been bought, at a total cost of £414.22. This was paid for using the Clerk's credit card, so a cheque for that amount will be written to the Clerk.
- The following cheques were written:
  - Cheque No 454 - £414.22 for laptop purchase
  - Cheque No 455 - £55 clerk's wages
  - Cheque No 456 - £500 to Village Hal Committee for Queen's Birthday celebrations

#### **05/16/08 – Chairman's Business**

- The Register of councillors' interests will now be published on community council website, as required by law.
- Historic records from the filing cabinet are to be archived. Councillor White suggested that they could be sent to the County Records Office.

The meeting concluded at 8.20pm.