

## Michaelston-Y-Fedw Community Council

Clerk Catherine Sainsbury – Graig View, Michaelstone Y Fedw  
Cardiff, CF3 6XT

Phone: 01633 680921

Minutes of the meeting held at Michaelston-Y-Fedw village hall on  
Wednesday 8<sup>th</sup> November, 2006

### **Members Present**

Councillor Dr C Rowlands, Chairman  
Councillor Mr C Walford  
Councillor Mr L Meringolo  
Councillor Mrs C Dixon

### **Apologies for absence**

Councillor Mr D Philips  
Councillor Mr W Pursey  
Councillor Mr G Davies  
Councillor Mr S Tyler  
Councillor Mrs A Huckle

Also present at the meeting Mr Nigel Herbert to discuss the flooding  
at Mill Corner.

## **Agenda Item and Comments**

### **11/06/01 – Minutes of the previous meeting.**

The minutes of the previous meeting held on Wednesday November 8<sup>th</sup> 2006 were read and accepted as a true record. This was proposed by Cllr. Chris Walford and seconded by Cllr. Meringolo.

### **11/06/02 – Welcome to the new Clerk – discussion of duties and responsibilities.**

The duties of the clerk were discussed and the following points were raised,

- It was agreed that the Clerk would take over the responsibility of displaying the minutes on the notice boards by Bridge Terrace and the Church.

**Action: Clerk to speak to Cllr. Davies to obtain keys.**

- Cllr. Dixon and the Clerk had discussed the issue of purchasing a new filing cabinet for the village hall so that all documents relating to the Community Council could be kept on the premises and available to all Council Members at any time. Any old items could be stored in the lock up. All present were in agreement.

**Action: Cllr. Dixon to purchase filing cabinet.**

- Currently all Council correspondence and mail are directed to the ex-clerk. However, rather than redirect all mail to the new clerk it was discussed that it would be beneficial that the correspondence be delivered directly to the Village Hall. A post box would need to be purchased that was both waterproof and lockable.

**Action: Clerk to research by the next meeting.**

- It was agreed that the minutes of the meeting should be placed on the web site after they have been approved at the following meeting. I.e. One month later.

**Action: Clerk to upload minutes of meeting.**

- Cllr. Rowlands requested that the agenda item “Police Matters” should be listed as item two of the agenda so that if the community police officer attends the meeting he is not kept waiting for this item to be discussed.

## **11/06/03 – Matters Arising**

### **Children’s Leisure Area**

Regarding the issue of the proposed leisure area at the top of the village hall car park, Cllr. Rowlands brought it to the attention of the meeting that two residents had expressed disquiet. He had received an email from the Vicar John Dale raising several issues about how many children would use the area, what ages they would be and how much space would be taken up. He also stated that he did not see it as a good use of residents’ money if children from the pub were to use the equipment. Lorraine Richards has also said that she would not be happy for any equipment at all to be installed. Cllr. Rowlands has asked Mrs Richards to put her concerns in writing to the Council. It was also discussed that the equipment was not “play” equipment but simply a seating area and there may be some confusion with people expecting swings and slides to be erected. It was agreed that the costing exercise needs to be completed and a proposal could be presented to the villagers, information needs to be placed on the notice boards. Possibly even a meeting could be arranged for any concerns to be voiced. This issue to be carried through to the next meeting.

**Action: Councillors Dixon and Huckle to undertake a costing exercise**

### **Michaelstone Bridge**

Cllr. Rowlands has contacted Andrew Jenkins, the Senior Engineer for Traffic and Road Safety, Newport City Council regarding the issue of damage to the bridge. In a corresponding e mail Andrew Jenkins replied that...

- *Traffic volume and speed surveys will be carried out.*
- *Investigations for the potential for traffic management measures at the Rhymney River Bridge on the Newport side and the extent to which damage occurs would be commenced.*
- *The renewal of the existing “slow” marking to the south of the village would be passed to Highways Network team for consideration.*
- *The replacement/repair of the existing weight limit signs adjoining the Castleton to Bassaleg Road when approaching from the bridge would be passed to the Highways Network team for consideration.*

**Action: Cllr. Rowlands to reply to this e mail to ask what is happening to the repairs on the bridge that Mr Jenkins agreed to action.**

## **Signs**

Cllr. Walford brought the receipts for the signs.

**Action: Cllr. Tyler to arrange collection of signs.**

## **11/06/04 – Police Matters**

Cllr. Dixon brought it to attention that on Monday morning at 6am there was a disturbance at Druidstone House where two cars were broken into. Cllr. Walford also discussed that damage had occurred at the caravan park by two youths and there seems to be a considerable amount of crime in the area. It has been noted that there is no police presence in the village and the community police officer is not attending the meetings. Gwent police have stated that they focus on communities so why is this not happening in Michaelstone Y Fedw?

**Action: Clerk to e mail PC McAllister on his lack of attendance.**

## **11/06/05 – Planning**

CONEX/06/1428 ERECTION OF SINGLE STOREY EXTENSION AS PREVIOUSLY APPROVED AS PART OF PLANNING CONSENT ON APPEAL SITE: CEFN EGLWYS MICHAELSTONE ROAD MICHAELSTONE Y FEDW CARDIFF SOUTH WALES CF3 6XS

**Decision: No objections raised.**

## **11/06/06 – Roads - Hedges – Verges and Bridges**

### **Five Oaks**

Cllr. Rowlands had received a phone call from Mr. John Winter to complain about the mud on the road outside the property Five Oaks. Cllr. Rowlands advised him to call the Council hotline to note his complaint. Cllr. Rowlands rang Cllr. Pursey who gave him the contact number of Steve Bowen; Mr. Bowen stated that it was nothing to do with him and the person to speak to was Carl Jones. Mr. Bowen said he would e mail Carl Jones, from planning enforcement, to deal with this issue of highways. Cllr. Rowlands called Mr. Winter back to update him and was told that Mr. Winter had since spoken with the police and the Council, who both agreed that they were going to look into the matter and possibly pursue a police prosecution.

Regarding the issue of the Bund, it has been noted that the bund exceeds the planning that was granted. The Planning Department needs to inspect the bund to see if the agreement has been breached.

**Action: Cllr. Rowlands to contact the Planning Department.**

## **11/06/07 - Correspondence**

### **One Voice Wales**

A membership renewal form was received from One Voice Wales. It was agreed that the membership would be renewed.

**Action: Clerk to send off renewal form and cheque.**

### **Welsh Assembly Government**

A consultation document was received entitled "Draft Guidance on the Clean Neighbourhoods and Environment Act 2005."

**Action: Cllr. Huckle to read and report back at the next meeting.**

### **SEWTA**

South East Wales Transport Authority sent a copy of their Transport Plan.

**Action: Cllr. Dixon to read and report back at the next meeting.**

## **11/06/08 – Finance Matters**

### **End of Year Account**

Cllr. Dixon handed in the End of Year Accounts for the year ending 31<sup>st</sup> March 2006. The closing balance read £1957.21.

It was noted that several receipts were missing, £525 for the PCC.

**Action: Cllr. Rowlands to contact the Vicar for a replacement for the receipt of the 1<sup>st</sup> March 2006.**

A Cheque was written to the Village Hall Committee for £100 on the 5<sup>th</sup> April, the receipt is missing.

**Action: Cllr. Dixon to contact Wendy Cutlan regarding this matter.**

Cllr. Dixon reported that several bank statements are missing.

**Action: Cllr. Dixon to e mail Cllr. Rowlands the details.**

**Action: Cllr. Dixon and Clerk to discuss claiming all monies that are owed and conducting the Audit.**

Tirzah Baptist Graveyard, a letter needs to be written to the Baptist Union to request the money for the maintenance of the graveyard for next year and a copy of the receipt needs to be sent for this year

**Action: Clerk to undertake this task.**

## **11/06/09 – Meeting Reports**

### **Marshfield Ward Neighbourhood Committee**

Cllr. Walford and Cllr. Davies attended this meeting. The only item to concern Michaelstone Y Fedw was the discussion of the new recycling facilities that are to be introduced at the end of November.

## **11/06/10 - Chairman's Business**

### **Mill Corner – Outstanding Roadwork's.**

Mr. Herbert joined the meeting to discuss the large hole at the end of the driveway at Mill Corner dug by the Council some six months ago. Cllr. Dixon explained that she had contacted the Council regarding this issue and it was revealed to her that the Council should not have dug this hole as it is on private property and was dug as a temporary solution to the flooding problem. It appears that the source of the flooding is blocked soak ways that are the responsibility of Mr. John Richards. On Wednesday 8<sup>th</sup> November Cllr. Meringolo noticed that work was being carried out on the hole and three metal sheets had been placed over the hole as a temporary measure to avoid any accidents. Cllr. Dixon stated that the Community Council needs to write to Newport Council regarding this issue as it is their responsibility to fill in the hole. The immediate risk has been dealt with but there needs to be a long term solution to the problem. It was agreed that a meeting would be beneficial to try and resolve this issue.

**Action: Cllr. Rowlands to arrange a meeting with Cllr. Pearsy, Cllr. White, Mr. John Richards, Mr. Nigel Herbert and Mr. George Richards from Highways and Maintenance.**

**There being no further business the meeting concluded at 9.10pm. The next meeting is to be held on Wednesday, December 6th 2006 at the Village Hall, Michaelston-Y-Fedw.**